

WYMONDHAM COLLEGE

GUIDE TO THE TRANSFER TO SECONDARY SCHOOL AT YEAR 7

BOARDING PLACE

September preceding year of entry – All Local Authorities in England provide Year 6 students in maintained schools with a Common Application Form (CAF). This must be completed by parents and returned to their home Local Authority by 31 October. This can also be completed online. If the child attends an Independent School, parent(s)/ carer(s) have to contact their home Local Authority for a CAF.
If the family live elsewhere in the UK or overseas, this does not apply.

Parents/carers also complete a Year 7 Main School Boarding application form and return it to the College **by 31 October**.

- Application is acknowledged.
- The College contacts the candidate's current school for a boarding reference.
- Candidate invited to come to the College for a boarding interview, (usually end November)
- If candidate has applied for a Sport and/or Music Priority Boarding place, they are invited to come for the assessment, EITHER in **October or November**.

Prior to Christmas – The College writes to the family to advise whether or not we deem the candidate suitable to board. If we think they are unsuitable, we will give the reasons why.

1 March – The candidate's home local authority advises the family at which school a place has been offered.

2 March – The College writes to all our successful boarding candidates with an offer pack.

We also write to any unsuccessful candidates with an explanation of what happens next.

If candidates are not offered a place at their preferred school(s) they are offered the right to appeal to an independent appeals panel.

DAY PLACE

Parents/carers who wish for their child to participate in the Year 7 Sport and/or Music Priority Specialist places also complete the relevant form and return it to the College **by 31 October**.

Application is acknowledged.
Candidate invited to come to the College EITHER in **October or November** to participate in the assessment(s) for Sport and/or Music Day places.

The College writes to all October participants to advise whether or not they have reached the required benchmark.

1 March – The candidate's home local authority advises the family at which school a place has been offered.

2 March – The College writes to all our successful Day candidates with an offer pack.