

Remote Education Provision: Information for Parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see Question 10.



The remote curriculum: What is taught to pupils at home?

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

1. Will my child be taught broadly the same curriculum as they would if they were in school?

- a) We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, some adaptations may be made in some subjects.
- b) For example, some subjects may choose to cover the same themes and topics but through slightly different methods which are more appropriate for Home Learning.
- c) Some subjects may adapt the curriculum slightly in order to make lessons more accessible for students at home.

Remote teaching and study time each day

2. How long can I expect work set by the school to take my child each day?

- a) All students will follow their normal school timetable during Home Learning.
- b) Students will have 5 lessons a day, delivered by their normal class teachers.
- c) Students are expected to complete the work set by their teacher during these lessons.
- d) Some students may be required to complete prep tasks outside of lesson times, when appropriate.

Accessing remote education

3. How will my child access online remote education?

- a) Teachers will provide live lessons on Microsoft Teams.

- b) You will find a guide to using Microsoft Teams on the [Coronavirus Support Page](#) of the College website. Click on “How to Use Microsoft Teams” and “How to Find Work on Microsoft Teams – Video.”

4. If my child does not have digital or online access at home, how will you support them to access remote education?

- a) We have a limited number of laptops which we can loan to students for Home Learning.
- b) If you would like to request a laptop, please email collegeoffice@wymondhamcollege.org to be added to the waiting list. Please note that laptops are subject to availability and we cannot guarantee that all requests for laptops will be met.
- c) If your child is unable to access Home Learning for any reason, please email Mr J Pointon (Assistant Headteacher) for support/advice: pointojo.staff@wymondhamcollege.org.
- d) If your child does not know how to submit work to their teacher, please contact the class teacher directly, either by email or through the Chat function of Teams.

5. How will my child be taught remotely?

- a) Teachers will provide live lessons on Teams, according to the normal school timetable.
- b) Teachers will be available to answer questions ‘live’ during lessons, either on the microphone or through the Chat function.
- c) Students will find instructions on the ‘Posts’ section when they open their class on Microsoft Teams. For example, this could be a link to join a live meeting, an Assignment or a Post from the teacher.
- d) In exceptional circumstances, if the normal class teacher is not able to conduct a live lesson, there will be work provided on Teams.
- e) Teachers will record live lessons. The video of the lesson will be available on Teams for 20 days after the recording is made. If your child is unable to attend a lesson ‘live’ (for example, if they are ill or if you live abroad in a different time zone), your child should watch the video of the lesson and complete the work as soon as possible.
- f) If your child has any questions about the work which has been set, they should contact the class teacher by email or through the Chat function of Teams.

Engagement and Feedback

6. What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- a) We understand that Home Learning can be challenging for a variety of reasons, for example, if there are multiple siblings at home or if parents are also working from home. If your child is struggling to access Home Learning, please email Mr J Pointon (Assistant Headteacher) for advice/support: pointojo.staff@wymondhamcollege.org.
- b) Ideally, students are expected to access Microsoft Teams at the beginning of each period and follow the instructions given by the teacher.
- c) Lessons will follow the normal school timings:
- Period 1:** 9:00am-10:00am
Period 2: 10:05am-11:05am
BREAK
Period 3: 11:25am-12:25pm
LUNCH
Period 4: 1:40pm-2:40pm
Period 5: 2:45pm-3:45pm
- d) If your child is unable to complete Home Learning tasks due to illness, please email the College Office; collegeoffice@wymondhamcollege.org. The College Office will then inform the class teachers that your child is not able to do Home Learning tasks on that day.

7. How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- a) Your child's teachers will regularly monitor engagement with Home Learning. For example, teachers will keep a record of attendance in live lessons and the amount of work which is being completed by each child.
- b) If there are concerns about your child's attendance in live lessons or about the amount of work which your child has submitted, you will be contacted by one of the following, to offer support;
- Class Teacher
 - Head of Department
 - Tutor
 - Head of House

8. How will you assess my child's work and progress?

- a) Your child will receive feedback from teachers at least once per week.
- b) Feedback can take many forms and may not always mean extensive written comments for individual children. For example, teachers may use the following forms of feedback, which are valid and effective:
 - whole-class feedback
 - quizzes marked automatically via digital platforms
 - self-marking exercises created by teachers on Microsoft Forms
 - written or typed comments for individual students
 - audio recordings by the teacher (verbal feedback)
 - commentary on model answers or exemplars
 - feedback on the Class Notebook

Additional support for pupils with particular needs

9. How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- a) PSKWs will contact SEN students on a regular basis to ask if there is any support which they can offer.
- b) PSKWs are members of classes on Microsoft Teams. Where appropriate, PSKWs will attend live lessons and be available to the SEN students they support during lesson time. SEN Learning Leads are providing one-to-one support for students where appropriate.
- c) Teachers have received training about how to meet the needs of SEN students in their classes during Home Learning. The SEN department continues to share 'top tips' and best practice based on feedback from students and parents.
- d) If there is anything which teachers could be doing to support your child with their home learning, please contact the class teacher directly by email.
- e) The SEN Team/SENDSCO communicate regularly with parents of students on the SEN register.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

10.If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- a) Teachers will provide work on Microsoft Teams for students who are self-isolating at home and who are well enough to complete work. Live lessons may be accessible, where appropriate.
- b) When students return to school, they will be asked to hand their work to their teachers for marking/feedback.