



Tips for studying at home

Many of you are already making good use of your study schedules whilst your current routines of classes and regular contact with your teachers is being disrupted.

Below are some tips for managing your time effectively whilst at home:

- Keep your study schedule in line with your usual timetable at school. This means that the lesson you would have in school becomes the subject you study for that hour. This includes when you would normally have breaks and lunch. Those in sixth form with free periods should also schedule study during these slots.
- Check that you have access to your college email account and delete any unnecessary emails which may have built up over time to ensure sufficient capacity is available for you to be supported through email and Microsoft Teams.
- Make sure you have read the instructions, sent to your email from college, on how to use Microsoft Teams.
- Stay in regular contact with your tutors and teachers via Microsoft Teams, checking for updates and guidance from them.
- Make use of all the materials, lessons and on-line resources your teachers make available to you via Microsoft Teams.
- During your scheduled breaks, use platforms to stay in touch with your friends and classmates so that you can continue to support one another.
- College will stay abreast of the situation and will send you and your family regular updates.

Remember to stay calm, follow advice, stay safe and be kind.

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